

横須賀基地空席広報

VACANCY ANNOUNCEMENT

Reissue

広報番号 :
 Announcemen

SRFJPMC-050-09(R2)

募集締切日:
Closing Date

26 Aug 09
1st Cut-off: 15 Jul 09
2nd Cut-off: 5 Aug 09

発行日:
Date of Issue

25 Jun 09

1.職種名 Job title (等級 Grade 7 / 語学等級 LAD 4)
Engineering Technician (Mechanical) #544
[エンジニアリング専門職 (機械)]
 受諾可能な下位等級 Acceptable Trainee Level: 1-5
☒ 事務系 ☐ 技能系 ☐ 保安系 ☐ 医療系
 Administrative Blue Collar Trade Security Medical

募集人数
No. of
Recruitment

1 名

4.募集範囲 Area of Consideration

☒ 現 MLC/IHA 従業員 (部隊内)
Current MLC/IHA Employee within Activity

☒ 現 MLC/IHA 従業員(通勤圏内)
Current MLC/IHA Employee in commuting distance

☒ 現 MLC/IHA 従業員(全在日米軍)
Current MLC/IHA Employee Japan Wide

☒ 外部 Off Base Applicant

2.部隊 Activity
U. S. Naval Ship Repair Facility & Japan Regional Maintenance Center, Yokosuka, Japan
(SRF-JRMC), Engineering and Planning Department (C-200),
HM & E Fleet and Industrial Support Division (C-280),
Auxiliary Machinery Branch (C-282)
勤務場所 Working Place: 横須賀市 泊町 Tomari-cho, Yokosuka

5.雇用の種類 Type of Employment

☒ MLC ☐ HPT

☐ IHA

☒ 常用 Permanent

☐ 限定 Limited Term (カ月 Months)

3.勤務時間 Work Schedule (週 40 時間制 hrww)
 勤務日 Work Days: 月曜日 - 金曜日
 勤務時間・休憩 Work Hours/Recess Period: 08:00 - 16:45/12:00 - 12:45
☐ 夜勤 Night Shift ☒ 残業 Overtime ☒ 出張 Business Travel

6.職務内容 Duties

See attached sheet.

7. 資格要件／身体条件 Qualification/Physical Requirements

- a. One year of specialized technical or administrative work experience equivalent at 1-6 level in the related work. If applicant does not have such specialized experience, possession of Doctorate Degree in accredited Graduate School in a related field may qualify him/her at 1-7 level.
- b. Knowledge of engineering principles, techniques, methods, and precedents gained through technical experience in the mechanical field.
- c. Knowledge of shipboard and shop system and equipment test procedures.
- d. Skill in oral and written communication with other codes, shops and ships force personnel for trouble shooting, inspection, tests, etc.
- e. Ability to provide technical direction and guidance to resolve comprehensive system and equipment support in the performance, operation, maintenance, repairs and modernization, and system testing/assessments and certification of Auxiliary Systems and Equipment.
- f. Ability to apply standardized, analytical, and evaluative methods and techniques sufficient to conduct research for repair and test requirements of various shipboard machines.
- g. Ability to conduct Auxiliary Machinery Systems training to ship's force and SRF-JRMC personnel.
- h. Ability to interpret and translate oral or written statement from English into Japanese or vice versa.
- i. Ability to speak, read, and write English at exceptional proficiency level (LAD-4.)

*An applicant who does not fully meet the qualification requirements stated above may be considered at a lower grade level as below:

1-6: a. One year of specialized technical or administrative work experience equivalent at 1-5 level in the related work. If applicant does not have such specialized experience, possession of Master's Degree in a related field may qualify him/her at 1-6 level.

1-5: a. One year of clerical, technical, or administrative work experience equivalent at 1-4 level in the related work. If applicant does not have such work experience, completion of 4-years college/university in a related field may qualify him/her at 1-5 level.

* A handicapped applicant may be accepted, depending on the degree and kind of disability.

英語力 English Language Proficiency : ☐ 必要なし None ☐ 初級 Basic ☐ 中級 Intermediate ☐ 上級 Advanced ☒ 特段の能力 Exceptional

學歷 Educational Background : N/A

免許証／修了証 License/Certificate Required : 7/8 欄参照 See blocks 7 & 8

8.提出するもの Application and Associated Documents

職務状況
Working Condition

*☒ 空席応募用紙 Application for Vacancy Announcement
 *☒ 専門職務経歴書 Resume of Specialized Work Experience
 *の記入は Complete * in ☐ 日本語で Japanese ☒ 英語で English ☐ どちらでも Either
☐ 運転免許証の写し Copy of Driver's License
☒ 英語の能力を証明するものの写し Certificate of English Proficiency (Copy)
☒ 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cm x 23.5cm)
 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 80 yen stamp (MPS is unacceptable.)
☒ 日本国籍以外の方は、外国人登録証及びパスポート/査証のコピー For non-Japanese citizen
 applicant, copy of Alien Registration and Passport/Visa Copy

9. 応募書類提出先 Office to Submit

内部（現 MLC/IHA 従業員）と外部（非従業員）では、提出先が違います。上記必要提出物をお間違えの無い様、郵送/提出して下さい。募集締切日必着。（HRO 日本人雇用課ゲート事務所カウンター下の応募用紙提出箱へは午前 0600 時より、午後 6 時まで提出可能です。） Office to submit is different for Current MLC/IHA Employees versus Off Base Applicants. Please ensure to submit required application documents to the right office. Applications must be received by the closing date of the Vacancy Announcement. (Application Drop Box under the HRO Gate Office counter is accessible from 0600 to 1800 at night.):

（注意）上記項目 4 番の“募集範囲”が現 MLC/IHA 従業員のみの場合、外部（非従業員）からの応募書類は無効となりますのでご注意下さい。 When item #4, “Area or Consideration” above shows “Current MLC/IHA employees” only, Off Base applicants will be rated ineligible.

1. 内部（現 MLC/IHA 従業員）提出先 Current MLC/IHA Employees must submit to:

〒238-0001 神奈川県横須賀市泊町 1 番地, Box 22 〒238-0001 1 banchi Tomari-cho, Yokosuka, Box 22
米海軍横須賀基地日本人雇用課 (N132) COMNAVFORJAPAN, Human Resources Office (HRO) Yokosuka
内線/Extension 243-8152 JN Employment Division (N132)

2. 外部（非従業員）提出先 Off Base Applicants must submit to:

〒238-0011 神奈川県横須賀市米が浜通 1-6 村瀬ビル 4 階 〒238-0011 Murase-Bldg. 4F, 1-6 Yonegahama-dori, Yokosuka
(独)駐留軍等労働者労務管理機構横須賀支部 (LMO/IAA) Yokosuka Branch of LMO/IAA
管理第一係 Management Section

電話番号 Phone 046-828-6959

受付時間：月曜—金曜、0830-1730（日本の祭日を除く） Operating Hours: Mon-Fri, 0830-1730 (Closed on Japanese Holidays)

*雇用条件等のご質問はこちらにお問い合わせ下さい。 Please contact LMO/IAA for questions on conditions of employment.

10. 事務処理欄 For Official Use

募集部隊担当者 Activity POC : SRFJPMC Code 1160

軍電 (DSN) 243-4553/243-4554

PD No.: SRFJPMC-282-006

PD is accurate and current. **Certified by Activity:** bs

HRO: (1/8) mm 1/9 ms 1/9
(4/7)mm4/9 ms 4/10 (6/24)mm6/24
ms 6/24

応募要項を満たしていない場合、選考の対象になりません。 Incomplete applications will not be considered.

提出された応募書類はお返ししません Submitted applications will not be returned.

TASK LIST

The incumbent serves as an Auxiliary Systems Specialist working in the Hull, Mechanical and Electrical (HM&E) Fleet & Industrial Support Division, Auxiliary Machinery Branch, Code 282, providing comprehensive engineering technical support for ships operating in the Ship Repair Facility - Japan Regional Maintenance Center (SRF-JRMC) Area of Responsibility.

The incumbent provides Subject Matter Expert (SME) Industrial and Fleet Technical Support to Engineer Codes, Production Shop, Ships Force personnel and Ship Project Teams for troubleshooting, inspection, assessment, repair and testing of auxiliary systems and equipment; makes repair recommendations based on technical requirements and applied engineering principles utilizing system drawings, equipment technical manuals, material specifications and other applicable technical guidance; identifies parts and material requirements necessary to accomplish required repairs; ensures work is performed in accordance with applicable technical requirements and is of requisite quality through application of Quality Assurance / Quality Control.

Works independently and with minimum supervision in a dynamic environment to resolve unique and complicated engineering and technical problems requiring a high degree of initiative, analytical skills and judgment; skills in planning, organizing and executing complex projects; knowledge of personnel management and the ability to direct work operations in a multi-cultural work environment; ability to meet, communicate (orally and in writing) and deal effectively with others; develops a wide variety of correspondence including Technical Assistance Visit Reports (TAVR), Technical Assistance Reports (TAR), Departures from Specification (DFS), Controlled Work Packages (CWP), Formal Work Packages (FWP), engineering drawing and sketches, letters and memoranda; interface with Auxiliary System Managers, In-Services Agents (ISEA), Equipment Manufacturers, ship's Force Representatives, Productions and Command Personnel; advises and makes recommendations to the SRF-JRMC Chief Design Engineer (CHENG) for resolution of significant technical issues impacting organizational performance, engineering capability, personnel and safety.

The position will require knowledge, understanding and training to support Auxiliary Machinery Systems and Equipment including High Pressure, Medium Pressure and Low Pressure Air Systems, Diver Life Support System (DLSS), Oxygen/Nitrogen Generating Plant (O2N2), Steam Plant Cleanliness (SPC) program, the CVN High Quality Water (HQW) Industrial Facility High Pressure Air Compressors (HPAC) and Freeze Seal Air Compressors (FSAC), and critical shipboard auxiliary systems such as Oil Pollution Abatement (OPA), Air Conditioning Plants, Sewage Collection, Holding and Transfer (CHT), Plastic Waste Processor (PWP), Reverse Osmosis, Medium Pressure (MP), LP, and HP air, Control air, and Electronic Dry Air systems.

1. TECHNICAL SUPPORT:

a. (50%) Serves as a SME and engineering technical representative for the SRF-JRMC Steam Plant Cleanliness (SPC) Program; develops and reviews Formal/Controlled Work Procedures (FWP/CWP) for the inspection, repair and testing of Main Steam, Auxiliary Steam, Feed and Condensate System equipment and components; provides technical guidance for establishing SPC clean work areas, Foreign Material Exclusion (FME), Qualified Products List (QPL), recovery from loss of cleanliness, component and system cleanliness flushes and visual inspection requirements. Provides technical support for other Auxiliary Systems including DLSS, O2N2, SPC, Level 1 systems, and the CVN High Quality Water (HQW) Industrial Plant HP Air and Freeze Seal Air systems. Performs engineering investigations, research work, calculations, and on-site/ship checks to determine cause of equipment malfunctions and to provide repair and testing recommendations and procedures. Coordinates repair actions made by shops, codes, and Ship's Force for the proper execution of repairs. Develops and maintains the controlled work procedure log and files.

b. (15%) System testing - Provides SME technical support for the inspection, assessment and testing of Auxiliary Systems and Equipment including system certification; develop and review shipboard and shop system and equipment test procedures; coordinate and perform pre-availability operational testing and inspection; validate satisfactory post-availability operational testing; identify equipment discrepancies based on test results and provide written recommendation for corrective action. Perform other functional checkout, grooming, alignment, calibration, and testing of HM&E Auxiliary Systems and Equipment as directed by the Code 282 Auxiliary Branch Head.

c. (15%) Production Support - Provides direct technical support to Production Shops for Auxiliary Systems and Equipment; provides direct technical support to production to oversee Steam Plant Cleanliness Program work to ensure work is performed in accordance with technical requirements; provide technical support to Production for the CVN HQW Industrial Facility HP and MP compressed air systems and equipment. Responds to production requests for support during troubleshooting, inspection, maintenance, or repair tasks.

d. (10%) Advance Planning - Develops and reviews Formal/Controlled Work Procedures (FWP/CWP) to accomplish inspection, repair and testing of Auxiliary Systems and Equipment; provides technical support to SRF-JRMC project teams including Port Engineers, Type Desk, Project Superintendant, and Code 200 Planning and Engineering Department to develop and review work packages and accomplish planned work. Analyzes unique technical issues, workload conflicts and scheduling issues and provides recommended solutions to support the advance planning effort for SRF-JRMC ships availabilities.

e. (2%) Training Program - Develops training and provides classroom and on-the-job training (OJT) for Auxiliary Systems and Equipment to Ships Force and SRF-JRMC Production personnel. Researches and recommends training plans for new systems being deployed to the SRF-JRMC.

2. PROGRAM SUPPORT:

a. (3%) Auxiliary Machinery Systems Instructions and Work Processes - Maintains the Auxiliary Machinery and Auxiliary Machinery Systems Branch Data Base that includes Departure from Specifications, Test Memoranda, Controlled Work Packages, etc. Develops and maintains the SRF-JRMC Auxiliary Machinery Systems branch Website to provide a single source of ready references for program and technical information. Confers with internal and external customers to assist the Auxiliary Machinery Systems Branch Head to identify when improvement of Auxiliary Machinery System instructions and processes may be needed to meet changes in both internal and external customer requirements.

b. (3%) Interpreter/Translator Services - Translates written English procedures into Japanese to support training or critical work item procedures when required to ensure understanding by SRF-JRMC shops or contractor personnel. Interprets for the Branch Head or other US personnel as required to facilitate Auxiliary Machinery systems work items.

3. (2%) Performs other related and incidental tasks as assigned.